



**POMPTONIAN**  
FOOD SERVICE

Dear Parents & Guardians:

Roselle Park School District will soon be implementing a new POS (point of sale) system in the cafeteria. Instead of purchasing tickets or paying cash, you may have your cash/checks deposited into your child's account! Just like EZ Pass on the NJ Turnpike and GS Parkway, this will reduce time-consuming cash transactions, and make our lunch lines move much faster.

Note that while "good old fashioned cash" will still be accepted in the cafeteria, our hope is that many parents will appreciate the ease and convenience of prepaying for their child's lunch. Think about it...no more lost lunch money...no more forgotten lunch money...no more "losing the change" to the \$10 bill...your prepaid funds will be held safely in trust by the school district.

Additionally, we will be offering an optional internet payment program, [www.payforit.net](http://www.payforit.net), to allow parents to optionally pay by credit card or ACH (electronic check). Parents may also use [www.payforit.net](http://www.payforit.net) to view their child's cafeteria purchases on-line, as well as to receive automated account statements and low-balance reminders via email. There is even an optional "auto replenishment" feature, similar to EZ Pass, that allows you to set up a low balance threshold, upon which the system will automatically charge your credit card or bank account a pre-determined amount.

Currently, our plan is to implement the system in November starting with the **Robert Gordon School on November 10<sup>th</sup>**, followed by **Sherman School on Monday November 17<sup>th</sup>** then **Aldene School on Monday November 24<sup>th</sup>**. On the day your child's school goes "live" (above date) teachers will send down your child's un-used pre-paid lunch tickets so they can be converted to your child's account, making those funds available to them. Please note - you will not have access to the prepaid funds until the system goes "live" in your child's cafeteria on the above mentioned dates.

We suggest that you send all checks to the cafeteria, or go on-line to use [www.payforit.net](http://www.payforit.net) before the above dates to place money on the accounts. We do encourage you to send as large an amount as possible, for your convenience... the larger the amount, the fewer times during the year you will have to remember to replenish your child's account. Checks/Money Orders are made payable to "Roselle Park Board of Education". Again, although it is preferred those students utilize the new debit system; cash will still be accepted at all registers.

Note that any debit account funds left in the system at the end of the school year will be "rolled over" to the next school year.

If you have any questions, you can contact our Pomptonian office at 908-241-4550 ext. 2076 and someone will assist you.

Sincerely,

Priscilla Fabregas  
Food Service Director  
Pomptonian Food Service

# PayForIt.net

## What is PayForIt?

PayForIt (PFI) is a Secure Online Payment system which simplifies payment, collection and balancing of funds for Schools.

PFI is a web-based portal system that is now used in the Roselle Park School District. PFI was developed and is supported with the philosophy of *quick, simple and practical*.

Roselle Park School District offers PFI to our parents to fund student cafeteria prepayment accounts online. In the future, we may consider expanding the types of fees which we collect to include other types of student fees.

## Benefits

- ✓ Payments can be made by credit card (Visa, MC or Discover) or ACH (electronic checking) 24 hours a day, 7 days a week at the parents' convenience.
- ✓ Parents can review what their children are purchasing in the cafeteria along with account payment history information.
- ✓ PFI supports increased communication between the school & the parents.

## Features

- ✓ School messages are automatically emailed to parents.
- ✓ A continuous online survey is provided to monitor parent feedback and ideas.
- ✓ Student information is automatically transferred from year-to-year.
- ✓ Parents can manage more than one student account.
- ✓ Parents can establish an "auto-replenish" threshold, to work like EZ Pass, or can choose to receive "low balance" emails.
- ✓ PFI is Payment Card Industry Security-compliant and maintains industry standard SSL certificates. This ensures all data is safe & secure as defined by the credit card industry.

**How to sign up:** Log on to [www.payforit.net](http://www.payforit.net)

Select the "Sign Up" option from the menu. The screens will guide you through the process to establish your account:

1. The internet convenience fee is explained, it is 3.95 % of credit card transactions; there is a \$1.75 charge to parents for ACH payments.
2. You will be prompted to enter your contact data, password, payment information, etc.;
3. You will need to indicate which student(s) to attach to your account. Students are already loaded in the PFI system. PFI utilizes the same student ID number already used throughout Roselle Park School District functions. If you are unsure of your student's ID number, please contact your individual schools' registrar.

Once all information is entered, PFI will email a validation code for you to confirm the registration. Once confirmed you can begin using PFI as often as you'd like.

## How to get help

**How Do I ...** Each major function used in PFI, has online help available under the menu option of "How Do I ...". The "How Do I" provides step by step instructions as well as screen examples.

**FAQ :** When starting to use PFI, it is a good idea to review the Frequently Asked Questions (FAQ) available within the Help menu option.

**Contact Us:** You are also able to send an email to the PFI Help Support Staff. This function is also within the Help menu option.