TO: Loren Harms, President  
Members of the Board of Education  
FROM: Pedro Garrido, Superintendent  
SUBJECT: AGENDA FOR BOARD MEETING – March 27, 2018

Notice of Meeting
This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

Roll Call
President Harms  
Vice President Miller  
Kevin Cancino  
Troy Gerten  
Chad Hemenway  
Pedro Garrido, Superintendent of Schools  
Susan Guercio, School Business Administrator/Board Secretary  
Jennifer Osborne, Board Attorney

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Principal’s Report
Student Recognition

The following students will be recognized as NJPAC Artists:

Evan Birmingham                      Josephine Chatelain                      Samara Frias

The following students will be recognized as Youth Art Month Design Finalists:

Ying Chow                                Sofia Ortiz                                Gianna Qiu

The following students will be recognized for their art work at the Union County Youth Art Month Exhibit:

Jacquelin George                        Gianna Qiu                                Yasmin Santos

The following student will be recognized as the Art Educators of NJ’s Youth Art Month Design Contest Winner:

Ying Chow

The following student will be recognized as the Union County YAM Artwork representative for the Trenton State House:

Gianna Qiu

The following students will be recognized as participants in the Morris Union Jointure Music Festival Band:

Madison O’Connell                Felix Leingang

The following students will be recognized as participants in the Morris Union Jointure Music Festival Choral:

Lauren Donnelly                  Shourya Chhabra                    Noah Orlando
Sofia Ortiz                     Arya Chhabra                       Isabelle Latorre
Ying Chow                       Audrey Miller

Superintendent’s Report – Tentative Budget Presentation
PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by ________________________seconded by ___________________
to approve the following agenda items 1 through 8.

1. District Substitutes

   Approval of additional district substitutes. (as recommended by the Superintendent)
   NJ Certified Teachers-$100/day, Sub Certified-$95/day, Paraprofessionals-$13/hr.

<table>
<thead>
<tr>
<th>TEACHER</th>
<th>Address</th>
<th>School</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Heim</td>
<td>819 Pine St., RP</td>
<td>Seton Hall ‘16</td>
<td>K-12</td>
</tr>
<tr>
<td>Kurt Liebegott</td>
<td>921 North Ave., Cranford</td>
<td>Purdue’10</td>
<td>3-12</td>
</tr>
<tr>
<td>Ashley Spears</td>
<td>315 E. Colfax Ave., RP</td>
<td>Kean attending</td>
<td>PK-12</td>
</tr>
<tr>
<td>Brian Van Brunt</td>
<td>46 North Ave., Fanwood</td>
<td>Kean ‘17</td>
<td>Elementary</td>
</tr>
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<table>
<thead>
<tr>
<th>PARAPROFESSIONALS</th>
<th>Address</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>David Heim</td>
<td>819 Pine St., RP</td>
<td></td>
</tr>
<tr>
<td>Kurt Liebegott</td>
<td>921 North Ave., Cranford</td>
<td></td>
</tr>
<tr>
<td>Ashley Spears</td>
<td>315 E. Colfax Ave., RP</td>
<td></td>
</tr>
<tr>
<td>Raquel Rives</td>
<td>417 Orchard St., Cranford</td>
<td></td>
</tr>
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<thead>
<tr>
<th>SECRETARY</th>
<th>Address</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Raquel Rives</td>
<td>417 Orchard St., Cranford</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>CUSTODIAN</th>
<th>Address</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gerald Pashaj</td>
<td>432 Willow Ave., RP</td>
<td></td>
</tr>
</tbody>
</table>

2. a. Medical Leave of Absence Request – Kathy Cure (HS/MS French Teacher)

   RESOLVED, that the board upon recommendation of the Superintendent,
   hereby approves the medical leave of Kathy Cure commencing on March 5, 2018
   through June 30, 2018. The employee’s health benefits shall be maintained during this
   leave of absence.

   b. Medical Leave of Absence Request – Danielle Pallotta (RG 5th Grade Teacher)

   RESOLVED, that the board upon recommendation of the Superintendent,
   hereby approves the medical leave of Danielle Pallotta commencing on March 19, 2018
   through June 30, 2018. The employee’s health benefits shall be maintained during this
   leave of absence.
3. **Staff Appointments**

To approve the following staff appointments: (as recommended by the Superintendent)


b. Mary Claire Lordi, Middle School, Social Studies Teacher, effective March 19, 2018 through June 30, 2018 at $55,873 (pro-rated) (med. leave repl. R. Glomb)

c. Theresa Cannone, Middle School, Guidance Counselor, effective April 30, 2018 through June 20, 2018 at M1 $60,124 (pro-rated) (mat. leave repl. J. Zaraza)

4. **Staff Retirement**

To approve the following retirement for the 2017-2018 school year: (as recommended by the Superintendent) (as per RPEA contract)


5. **Staff Resignation**

To accept the following resignation: (as recommended by the Superintendent)


6. **Change of Assignment**

To approve the following change of assignment for the 2017 – 2018 school year (as recommended by the Superintendent) (as per RPEA contract)

a. Valdete Zherka

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>From</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldene Paraprofessional</td>
<td>Aldene Paraprofessional</td>
<td>6.5 hrs/day</td>
</tr>
<tr>
<td>6.75 hrs/day</td>
<td>$15.28/hr. + $1.00 toileting</td>
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</tr>
<tr>
<td>(eff. 3/15/2018)</td>
<td>$15.28/hr. + $1.00 toileting</td>
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</tr>
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</table>

b. Mary Kessler

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<thead>
<tr>
<th>From</th>
<th>To</th>
<th>From</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldene Paraprofessional</td>
<td>Aldene Paraprofessional</td>
<td>7 hrs/day</td>
</tr>
<tr>
<td>6.75 hrs/day</td>
<td>$15.28/hr. + $1.00 toileting</td>
<td></td>
</tr>
<tr>
<td>(eff. 3/15/2018)</td>
<td>$15.28/hr. + $1.00 toileting</td>
<td></td>
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</tbody>
</table>
7. **Additional WISE “Energize with Math” Personnel**

To appoint the additional WISE “Energize with Math” personnel (as recommended by the Superintendent) (as per RPEA contract)

Teacher $34.83/hr.
Aldene – Jennifer Durkin

8. **Additional Sections**

To approve the following teachers to teach an additional class for the 2017-2018 school Year effective March 27, 2018 through June 30, 2018: (as recommended by the Superintendent) (as per RPEA contract salary)

<table>
<thead>
<tr>
<th>Academy</th>
<th>Subject</th>
<th>1/8</th>
<th>$3,012.23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Clausi</td>
<td>Mathematics</td>
<td>1/8</td>
<td>$3,012.23</td>
</tr>
</tbody>
</table>

Vice President Miller _____  Mr. Leingang _____
Mr. Cancino _____  Ms. Powers _____
Mr. Gerten _____  Mr. Sekou _____
Mr. Hemenway _____  Mr. Signorello _____
President Harms _____

On roll call, motion _____
A motion was made by ________________________seconded by ___________________ to approve the following agenda items numbered 9 through 13.

9. **Education Program(s)**

To approve the following education program(s) for the 2017-2018 school year:

**Bedside Instruction**
- #118 Kids Peace 5 hrs./wk. 3/3/18 – 3/10/18 $40/hr.

**Home Instruction**
- #119 1 hr./wk./per subj. 3/5/18 – TBD $34.83/hr.
- #120 1 hr./wk./per subj. 3/3/18 – 3/16/18 $34.83/hr.
- #121 1 hr./wk./per subj. 3/3/18 – 3/16/18 $34.83/hr.
- #122 1 hr./wk./per subj. 3/5/18 – TBD $34.83/hr.

**Psychiatric Evaluation**
- #123 Dr. Fennelly $715
- #124 Dr. Stucky $400
- #125 Dr. Stucky $400

**Fit to Return & Mental Health Assessment**
- #126 Family Resource Center $225

**Tuition & Transportation**
- #127 Piscataway Regional Day School $41,760+trans

**Tuition Change**
- #128 Deron 0.7 to Full Day $18,402.40 3/19/18-6/30/18

**Cancellation of Transportation**
- #129 Union County Ed Services Commission

10. **Educational Trip Requests**

To approve the following 2018 district educational trip requests:

a. **NJ Sea Grant Consortium, Fort Hancock** May 16, 2018 Grade 2
   Students will see the structure, function & importance of salt water habitat.

b. **Adventure Aquarium, Camden** May 22, 2018 Grade 1
   Students will be able to explore sea life through a hands on experience.

c. **Pax Amicus Theater, Budd Lake** May 17, 2018 Grade 9
   Students will see a production of Romeo & Juliet.
11. **2018-2019 District First Aid Procedures/Physician’s Standing Orders**

   To approve the Roselle Park School District 2018-2019 First Aid Procedures/Physician’s Standing Orders.

12. **Harassment/Intimidation/Bullying Incidents**

   To affirm the Superintendent’s recommendation on the following harassment/intimidation/bullying incidents:

   #17015, #17016, #17017, #17018, #17019, #17020, #17021

13. **Workshop Attendance Request**

   To approve the following staff workshop attendance request:

   NGSS Practical Strategies, west Orange May 21, 2018 $259.00

   Kristen Hickman

   Motion ____

**BUSINESS**

A motion was made by ______________________seconded by ______________________ to approve the following *agenda items 14 through 18.*

14. **Approval of Bills**

   To approve the following bills for the month of March 2018:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Current Expense</td>
<td>$ 388,287.99</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$  7,550.00</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>$ 1,627.50</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>$ 64,651.61</td>
</tr>
<tr>
<td>Summer Camp</td>
<td>$  3,465.46</td>
</tr>
<tr>
<td>Total</td>
<td>$ 465,582.56</td>
</tr>
</tbody>
</table>
15. **Secretary/Treasurers Report**

To approve the secretary/treasurer reports for the period ending January 31, 2018.

16. **Approval of Minutes**

To approve the following minutes:

March 6, 2018

17. **Use of Buildings and Grounds**

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

a. The Work Family Connection - WFC Staff CPR & First Aid Training
   Sherman – students’ cafeteria
   Wednesday, Thursday, March 28, 29, 2018
   6:00PM - 8:30PM

b. Sherman PTA – Variety Show & Practices
   Sherman – sound equipment, stage, gymnasium, students’ cafeteria
   Monday, Wednesday, Thursday, Friday, March 26, 28, 29, April 9, 11, 12, 13, 2018
   6:00PM – 8:30PM

c. Union County Firemen’s Association - Meeting
   Roselle Park High School – students’ cafeteria
   Thursday, April 12, 2018
   6:00PM – 10:00PM

d. Roselle Park Recreational Wrestling – Practices
   Roselle Park High School – gymnasium
   Mondays, Tuesdays, Wednesdays, Thursdays, March 26 – June 16, 2018
   6:00PM – 9:00PM
   Saturdays, March 26 – June 16, 2018
   8:00AM – 12:00PM

e. Borough of Roselle Park – Hispanic Heritage Festival
   Roselle Park High School – stage, gymnasium, students’ cafeteria
   Saturday, May 19, 2018
   5:00PM – 11:00PM
Use of Buildings and Grounds continued

f. Borough of Roselle Park – July 4 Fireworks
   Roselle Park High School, Herm Shaw Field – electrical supply & restrooms
   Saturday, June 30, 2018 (rain date July 7, 2018)
   12:00PM – 11:00PM

g. Borough of Roselle Park – Festival of Color
   Herm Shaw Field - electrical supply & restrooms
   Saturday, June 2, 2018
   5:00PM – 8:00PM

18. District Contract

   To approve the following district contract with The Master Teacher, for Para Educator
   On-Line Training, $1,499.00

   Motion _____
A motion was made by ________________________ seconded by ___________________ to approve the following agenda item 19.

19. **Tentative Budget**

To approve the following resolution:

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for enrollment in the amount of $60,078. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of $85,321. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Special Revenues</th>
<th>Debt Service</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019 Expenditures</td>
<td>$34,350,227</td>
<td>$754,422</td>
<td>$691,900</td>
<td>$35,796,549</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$12,595,249</td>
<td>$754,422</td>
<td>0</td>
<td>$12,994,773</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$21,754,978</td>
<td>0</td>
<td>$691,900</td>
<td>$22,446,878</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Union County Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the High School auditorium, 185 W. Webster Avenue, on Tuesday, April 24, 2018 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

Vice President Miller ______  Mr. Leingang ______
Mr. Cancino ______  Ms. Powers ______
Mr. Gerten ______  Mr. Sekou ______
Mr. Hemenway ______  Mr. Signorello ______
President Harms ______

On roll call, motion ______
Continuing Business

New Business

Public Participation
Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)
RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _________

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session
Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;

Moved: AYE  Seconded: NAY  Time: 

Motion to return to open session (to be moved in public session)
Moved: AYE  Seconded: NAY  Time: 

Adjournment

A motion was made by _______________________ seconded by _____________________ to adjourn the meeting at _____PM

Motion _____

Next scheduled board meeting: April 10, 2018 – High School Auditorium – 7:00pm